

Village of Eau Claire
Monday, February 19, 2018
Unapproved Regular Council Meeting Minutes

Regular Council meeting called to order 6:30 PM by Ken Karn, Village President

Pledge of Allegiance.

Members Present: Ken Karn, Tom Baker, Jeff Rice, Robert Stanczyk, John Glassman, Clerk Shawn Foster, Chief Charles Sherene, Treasurer Lisa Borkowski and PWS Mike Keesler

Absent: None

Approval of the Agenda: Motion to approve the agenda with the exception of moving item D. 2, Finance: Departmental Balance Report/Treasurers Report to K. 3. By Baker, Second by Glassman, all ayes, motion carried.

Visitors: Miles Ferry, Tom Wright Jr. and Ken Karn Jr.

Visitor Discussion: Miles & Ken Jr. just attending meeting. Tom Wright had inquiry on vacant Village lot zoned Industrial.

Approval of Minutes: Motion by Baker, Second Rice to approve the meeting minutes of 01/15/2018, All ayes. Motion carried.

Library Board Minutes: Library Board Minutes of January 08, 2018 are available in the Clerk's Office.

Fire Department: Incident Summary for December 13, 2017 available in the Clerk's Office.

Police Department: - (0) Tickets and (7) Incidents were reported between November 20 to December 18, 2017.

Finance/Treasurer's Report:

All Funds	1041570.07				
Fund	Restricted	Unrestricted	Fund	Restricted	Unrestricted
General	140,000.00	260,935.45	Sanitation	0.00	(694.28)
Major Streets		141,063.12	Sewer	33,020.00	55,078.73
Local Streets		(5,310.10)	Water	63,510.00	249,365.48
Municipal Streets		104,601.67			

Payment of the Bills: in the amount of \$57,755.31 of which \$14,036.00 is for the Villages Liability Insurance that is due by March 5, 2018 and will go on the next fiscal year budget. Motion by Baker to approve payment of the bills in the amount of \$57,755.31, second by Stanczyk, All ayes, motion carried.

State of Michigan Auditor: A letter was prepared to request to have the Village Audit done by the State of Michigan as their audit rates are much lower than the current Auditors. Waiting to hear back from the State

Budget Meeting: A final Budget Committee meeting will be held on Monday, February 26, 2018 at 4:30pm for Budget Amendments for the 2017-2018 Budget and a Special Meeting will be held on Tuesday, February 27 at 4:30 to approve the 2018-2019 Village Budgets.

Administration: The pasture leased to the Guse's 4 year lease is up. Discussion on Pasture Rental Rates: The rate was \$25 per acre based on 8 acres or \$200.00 annually. After speaking to the MSU Extension the council determined a rate increase should be applied and the lease to become an annual. The new rate will be \$37.50 per acre or \$300.00 annually. Motion by Baker, Second by Glassman, All ayes, motion carried.

BS&A Software Training: Clerk to attend an all day Government Accounting 101 class for the BS&A Government software the Village used, offered by BS&A in Bath Michigan on March 7, 2018. Note- if the minimum amount of people do not sign up for the class it will be cancelled and held at a later date. Cost is \$250.00

Budget Amendments: the Budget Committee will hold a final Budget Workshop on Monday, February 26 at 4:30 pm at the Village Hall.

Special Meeting: A special Council Meeting will be held on Tuesday, February 27, 2018 at 4:30 pm to pass the Village Budget for 2018-2019.

Parks/Community Development: the Legal Description of the Parks is done and Wightman is working on the Boundary Survey for the Walking Trails Grant.

Water, Sewer, Solid Waste: CTTV Of sewer & Sewer Jetting is mostly done; Village is waiting on their reports.

Meter Pits: Public Works will hire a temporary worker to help finish the meter pits, as the weather gets nicer

Streets: During the Sewer Jetting & CTTV of Village Sewers it was found that 7 manholes have been paved over through the years. This will need to be fixed

Planning Commission: Met with Steve Carlisle of Wightman regarding the Park Walking Trails Grant

Equipment: The office Copy machine is extremely old and breaks down often; a new copy machine is needed, A year ago the Village met with and received quotes for a new machine. We received up dated quotes. A new Kyocera TASKalfa 3011 I based on a 60 month lease will be \$75.00 per month with no base rate. A faxing system for the copy machine would cost \$30.00 per mo. prints 30 pages per minute in BW. The lease would cost \$88.00 per month with faxing system. Motion by Glassman to enter into the lease with D.L. Gallivan Office Solutions for the copy machine with faxing system, Clerk to check into a second dedicated fax line for the Village Hall office & get pricing for this, this will separate the Police fax from the Village and put us in compliance, second by Baker, All ayes, Motion carried

Laptop Computer: The purchase of a laptop computer would help in the Village Office as sometimes the Clerk, Secretary and Treasurer are all working at the same time and there are only 2 computers in the office. The laptop would also be used for Council Meetings and Budget Workshops, currently the Treasurer has to sit at her desk during meetings and when Budget Committee meets, someone must constantly run back over to the stationary desk top computers in order to look up anything. Cost would be \$919.00 includes, laptop, software, 1 yr warranty, and set up/installation, back up for this computer is \$10.00 per month. Motion by Baker, second by Rice, all ayes motion carried

Sanitation: Bestway Disposal, the Village trash pickup company has identified several homes in the Village that put out more than one can; Bestway will start charging the Village for these additional cans. The costs of a second can \$7.50 for each additional can over the one that is already billed to accounts. Letters have been sent to the homes Bestway identified.

Sanitation Rate Increase: The Sanitation Fund has been running in the negative, the Village has a 3 year contract with Bestway that includes small rate increases each year. Discussion on the fee currently charged, first trash can \$12.00, second trash can \$7.50. Motion by Rice to increase the cost of the first can only by \$.50 cents per month, with additional cart charges to remain the same at \$7.50, Second by Baker, All ayes, motion carried. To be effective March 31, 2018 and included on Utility Billings for April 2018.

New Business: None

Motion to adjourn, 7:30 pm.

Unapproved Meeting minutes by Shawn Foster, Clerk