

Village of Eau Claire
Monday, April 16, 2018
Unapproved Regular Council Meeting Minutes

Regular Council meeting called to order 6:30 PM by Ken Karn, Village President

Pledge of Allegiance.

Members Present: Ken Karn, Tom Baker, Jeff Rice, Robert Stanczyk, John Glassman, Clerk Shawn Foster, Chief Charles Sherene, Treasurer Lisa Borkowski

Absent: None

Approval of the Agenda: Motion to approve the agenda, Motion by Stanczyk, Second by Baker, All Ayes, Motion carried.

Recognition of Visitors: Miles Ferry, David Dustin, Virginia Dinges and Steve Carlisle from Wightman.

Visitor Questions: V. Dinges wanted to know about blight occurring in the Village and what is being done about it. Blight officers to address problem areas. S. Carlisle here to brief Village on new Parks & Rec plan & CIP. Ferry and Dustin were here for the opening of the sealed bids to lease 55 acres of farmland from the Village.

Approval of Minutes: Motion by Stanczyk, Second Baker to approve the regular meeting minutes of 03/19/2018, and the Special Meeting Minutes of 3/29/18. All ayes. Motion carried.

Library Board Minutes: Library Board Minutes of April 9, 2018 are available in the Clerk's Office. Library Board needs one member from Berrien Township, inquire at Berrien Township office.

Fire Department: Fire Board minutes of 2/21/18 and Incident Summary for January & February, 2018 available in the Clerk's Office.

Police Department: - (0) Tickets and (12) Incidents were reported. Lost property left in the Village, lost property was turned into the Police Dept at the end of December 2017. No one has inquired about any lost property, motion to have the police dept handle the property by Glassman, second by Rice, All Ayes, motion carried.

Finance/Treasurer's Report: Departmental Balance Report.

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|-------------------|------------|--------------|------------|------------|--------------|
| All Funds | 979,898.37 | | | | |
| Fund | Restricted | Unrestricted | Fund | Restricted | Unrestricted |
| General | 335,372.36 | 705,579.37 | Sanitation | 0.00 | 2,031.00 |
| Major Streets | | 134,185.20 | Sewer | 50,460.00 | 36,464.74 |
| Local Streets | | (591.00) | Water | 96,230.00 | 195,528.84 |
| Municipal Streets | | 130,217.23 | | | |

Motion by Stanczyk to accept the Treasures Report, second by Rice, All ayes, Motion carried.

Payment of the Bills: in the amount of \$16,513.67. Motion by Baker to approve payment of the bills in the amount of \$16,513.67, second by Rice, All ayes, motion carried.

Administration: Resolution to accept late/delinquent Property Taxes from July 1, 2018 to February 28, 2019. A roll call vote for Resolution R-2018-1 to accept Property taxes from July 1, 2018 to February 28,2019:

Karn- yea

Baker- yea

Stanczyk- yea

Rice- yea

Glassman- yea Resolution declared passed a copy will go to Berrien County.

Audit: It has been confirmed that the State Auditor will be able to do the Village Audit under GAGAS Standards and include the USDA/Build America Bonds at no additional cost. Derek is preparing the Audit Proposal.

Sealed Bids: The Village received 4 sealed bids by the deadline of April 13, 2018 at 5:00 pm as advertised and posted. One sealed bid was brought in Monday after the deadline so we could not accept it. D. Dustin had the winning bid at \$151.00 per acre on a 5 year lease.

Blossomtime: Mayor's Banquet is on Tuesday May 1, 2018. Village President and Clerk will attend. A presentation gift is always given. Sodus will go in half with the Village cost is approx. \$68.00 each. One additional ticket will be purchased for the event.

Point and Pay: The Clerk presented information regarding accepting Debit and Credit Card payment for utility bills. Point and pay is the company that **BS&A** used with the Cash receipting module in our current software. Residents will be able to make credit and debit card payments at our desks or online through the Village website, there is a convenience fee of roughly \$2.00 that will be included in the payment. There is no set up fees or cost to the Village. Motion by Baker to set up card payments, second by Rice. All Ayes, Motion Carried. This will take approximately 5- 7 weeks to set up.

Ordinance Codification: The Village Attorney is going over the drafts and everything is due back to Great Lakes Legal Publishing by May 14, 2018.

Water, Sewer, Solid Waste: Steve Carlisle from Wightman attended meeting to brief us on preparing a new Master Plan update and updating the 5 yr. Parks & Rec. Plan and the Capital Improvement plan. Once this round of SAW Grant is done and the CCTV and Cleaning of Sewers are done we will have a better understanding of what would be needed next for the CIP. We will need to look at roads and waste water.

Parks/Community Development: The Village needs to update its 5 year Parks & Recreation Plan. It was last updated in 2012. It was suggested to do an expedited 5 year Parks and Recreation Plan, this way it can be done quicker. It has to stay updated in order to receive future Grants.

The Park Boundary Map is completed. The next step is to have a Topographical Survey done, this needs to happen in the next 2 to 3 weeks. Wightman will need a representative or 2 from the Village to be there when it is staked out. Monday, April 30, 2018 village reps meet with Wightman and the next day, Tuesday May 1, 2018 the survey crew will survey it. Karn & Glassman will be reps. The Clerk to contact head of Planning Commission to coordinate with them. The Park project will not be completed this year but will finish in Spring of 2019.

Water, Sewer, Solid Waste: CCTV Of sewer & Sewer Jetting is mostly done.

Meter Pits: Public Works will hire a temporary worker to help finish the meter pits as soon as manholes are repaired. Public Works Supervisor Keesler will hire someone, they will be a Village Employee for this project; Village needs to agree on pay for Temp Hire, Motion by Baker to pay between \$15.00 to \$20.00 per hour, second by Stanczyk, All ayes, Motion Carried.

Streets: Manholes almost complete

Planning Commission: needs another member.

Equipment:

Sanitation: Bestway Disposal conducted a cart audit on March 13, there are several homes that put out more than one trash can but are not paying the fee for the second cart. Letters were sent out to those individuals with not one response so the Village will have to begin billing for those additional carts as Bestway is passing the cost onto the Village beginning next month.

New Business: None

Motion to adjourn, 7:25 pm.

Unapproved Meeting minutes by Shawn Foster, Clerk