

**Village of Eau Claire  
Monday, July 17, 2023  
Unapproved Regular Council Meeting Minutes**

Regular Council meeting called to order 5:30 PM by Pro Tem Virginia Gonzalez.

**Members Present:** Ken Karn Sr., Julie Pierce, Kathy Zeilke, Clerk Shawn Foster, Treasurer Lisa Borkowski, chief Sherene.

**Absent:** Glassman, Keesler

**Approval of the Agenda:** Motion by Karn and add under C, number 3 Speed limits in residential areas near parks, Second by Pierce to approve the agenda, All Ayes and motion carried.

**Recognition of Visitors:** Brandon Lubbert Eau Claire SDA Pathfinder, Devon Willberman, Bill Shepard, Brian Fee, Pastor David Colp and Jim Stanley all of First Church.

**Visitor Discussion:** Brandon Lubbert was here to speak about a Tent Bible Study in Veterans Park that would probably be held Oct. 1 – 15, 2023 with the hours of 6:30 pm to 8:30 pm. They would put up a large tent in Veterans Park and there would be children’s games and bible study for all. Motion by Gonzales, Second by Zeilke, all ayes motion carried to allow for a religious bible study in the park.

Devon Willberman was looking for volunteer work.

**Bill Shepard** and friends were here to discuss Friends In Faith joining First Church and the parking area currently used, it is grass now and they would like to put in gravel for better parking and some expansion of parking spaces on Rail Road St. The Village gave their blessing and verbal approval. The homeowner next to the church is also cooperating with parking. They are also working on tearing down the old Video Den.

**Approval of the Board Minutes:** Regular Meeting Minutes of June 19, 2023 Motion by Karn, second by Zeilke to approve the meeting minutes, All Ayes, Motion carried.

**Board Minutes:** Fireboard Minutes of May 17, 2023 available in the Clerk’s office.

**Library Board Minutes:** Meeting minutes of July 10, 2023 available in the Clerk’s office.

**Police Department:** Report 06/19 - 7/17/2023 6 warning tickets and 8 incidents.

Reducing the Speed Limit on Residential roads near the park. The Chief will look into this, there is too much speeding going on in the Village.

**Building:** No new business.

**Finance/Treasurer’s Report: Departmental Balance Report 6/01/2023 – 6/30/2023**

All Funds	1,511,413.02				
Fund		Unrestricted	Fund	Restricted	Unrestricted
General	457,700.68	457,700.68	Sanitation		2,686.37
Major Streets		383,877.61	Sewer	82,320.00	40,623.03
Local Streets		17,476.79	Water	173,160.00	68,660.00
Municipal Streets		284,908.54	ARPA	62,698.79	

Motion by Karn to accept the departmental balances, Second by Pierce, All Ayes and motion carried.

**Administrative Consent Order:** from EGLE received the Village and Fleis & Vandenbrink are still working on it.

**MTHC:** Adult Use retail store has submitted their application to the state and we have received confirmation of this.

First Church: Motion by Karn to allow a 48’ section of Rail Road st. to have 26 parking spaces and to gravel it. Second by Pierce, all ayes and motion carried.

**Berrien County Trails Resolution:** Tabled from the previous two meetings; Motion by Pierce to pass resolution R2023-5 in support of the trail system, second by Zeilke, all ayes and motion carried. Roll call vote: 4 yeas, no nays and 1 absent.

**Taco Truck in the Village:** It was noticed last week that a taco food truck had parked in the Fire Dept. parking lot and was making tacos. They were asked to leave as they did not have a permit from the Village. Intercare had invited them to come for their employees but the Village was not informed of this. The Clerk will contact management and explain that a permit from the Village is needed and it would be best if they could park it in their lot.

**Payment of the Bills:** in the amount of \$15,222.56 motion by Karn, Second by Pierce to pay the bills, all ayes and motion carried. Preapproved bills totaled \$2,303.25.

**Employee wage report:** A gross total amount for gross wages for the month of June is \$15,173.91 for all regular employees.

**Parks: A new 5-year Recreation & Master Plan:** The Planning Commission has started working on this and will contact Wightman.

**Water/sewer/solid waste:** The Village has received an Administrative Consent Order from EGLE regarding the Village wastewater lagoons on 6/8/23.

**Meters:** there are still a couple of new residential meters to be installed and one or two need to be reprogrammed. There are two commercial meters that are the old-style physical read that need to be replaced with the new drive by read meters.

**CDSMI:** is needed, this is the Complete Distribution System Materials Inventory, this is due by January 1, 2025.

**System Development Fee:** The Clerk will contact Michigan Rural Water for a new rate study due to the amount of repairs and money needed to bring the lagoons back up to compliance.

**Sewer Ordinance:** F & V operations is going over the current Sewer Ordinance, some things may need to change and they have been unable to find a fine/fee schedule in it, in order to fine Industrial users who discharge harmful amounts.

**Planning Commission:** Held a meeting on 7/11/2023 at 6:30 pm to discuss the projects for the ACT 51 road money that must be used for non-motorized road items, their recommendation is to replace the sidewalk at Keigley and Maple St. the sidewalk is cracked and raised up due to tree roots, try to fix the water problem on Second St., possible berms or hire out the problem. There is a Zoning issue for Mick Hass, the commission needs to see plans and drawings to make a recommendation. They also recommended R.O. W. permits for the Village; this will keep a record of all things done underground. Motion by Zeilke to approve the Right of Way permits, second by Pierce, all ayes and motion carried.

**Streets:** Act 51 MFT (road payments) the village is required to spend \$10,000.00 every 10 years on non-motorized items, the last time the village did this was in 2014. It can be used on sidewalks and other items. Planning Commission will work on this. **See Planning Commission above.**

**Painting of the curbs and parking spaces:** The Village has contacted Shembarger for this and we want to add NO PARKING and possibly some stripes in front of the Police garage so that no one blocks the parking once the retail store opens.

**Planning Commission:** Next meeting to be held at the Village Hall on Tuesday July 25, 2023 at 6:00 pm.

**Equipment:** No new business.

**Sanitation:** No new business.

**New Business:**

Motion to adjourn: 6:19 PM.

Unapproved Meeting minutes by: Shawn Foster, Clerk